

## PROJECT LEADER

### MAIN DUTIES AND RESPONSIBILITIES

#### Tasks

- Follow-up of internal and external Engineering and Process related changes according to Company procedures
- Follow-up of part history with the related department
- Participation on daily, weekly project, technical, quality meetings related to Projects
- Actively taking part of the daily life of manufacturing and quality department.
- Continuously adhering to Company policy, 5S and Company management system
- Preparing weekly project reports and presenting it to the head of the project department
- Maintaining of Project Management system

#### Expectations

- min. BSC degree preferably in mechanical/quality engineering
- Highly skilled in Microsoft Office tools (excel, word, pptx....)
- Proficiency level in English, German is an advantage
- 3-5 years of experience in project management role (development, engineering, quality)
- Flexibility in traveling
- High bearance of workload

#### What we can offer

- To be part of a team with a highly skilled experts
- To be part of an expanding Company
- Getting a strong automotive knowledge
- Competitive salary